

**Department of
Veterans Affairs**

Memorandum

Date:

JUN 28 2010

From:

Assistant Secretary for Information and Technology (005)

Subj:

VA Identify Management Policy (VAIQ 7011145)

To:

Under Secretaries, Assistant Secretaries, and Other Key Officials

1. This memorandum establishes Identity Management policy in the Department of Veterans Affairs (VA). Identity Management establishes, maintains and synchronizes identities for VA's clients, Veterans and beneficiaries. Identity Management is instrumental to VA's goal to operate as a seamless, client-centric organization and the Office of Information and Technology (OI&T) is committed to enabling VA to achieve this goal. This policy additionally will allow VA and the Department of Defense to seamlessly share information during the Service Member's accession.
2. Identity Management provides the following capabilities:
 - Establishes the uniqueness of each individual served by the VA
 - Manages updates to identity traits
 - Propagates updated identities to all integrated systems
 - Manages correlation of identities between VA and external partners for the purposes of information sharing
 - Maintains a record locator service that identifies all integrated systems where an identity is known in the VA
3. The VA will establish a Master Veteran Index (MVI) system. This system will be based on the enhanced Master Patient Index (MPI). The MVI will be the authoritative identity service within the VA. New Information Technology systems must be interoperable with the MVI. Legacy systems will establish integration with the MVI by October 1, 2012.
4. The Office of Information and Technology (OI&T) will establish an architectural review process for major Information Technology (IT) initiatives to ensure that all new IT systems conform to the requirement to interoperate with the MVI.
5. The Office of Information and Technology (OI&T) working in collaboration with Veterans Relationship Management (VRM) initiative will establish a sequence plan for integrating VA legacy systems to the MVI.

Page 2.

VA Identify Management Policy

6. The MVI will:
 - Establish unique identities within the VA
 - Establish a correlation with any external partners sharing information with the VA, to include DoD and the Nationwide Health Information Network (NHIN)
 - Manage updates to identity traits and share those with integrated systems
 - Maintain the location of all client records (e.g. for Veterans and beneficiaries) known in the VA

7. All VA systems that retain any information regarding Veterans or beneficiaries will be modified to include the Electronic Data Interchange – Person Identifier (EDI-PI) as an index into any Veteran record. The EDI-PI is an identifier assigned by DoD. The EDI-PI will be added to the MVI as an identity trait for all individuals in the MVI. VA's systems will access the EDI-PI from the MVI. The MVI will ensure that all individuals in the MVI have an EDI-PI as a trait by requesting the addition of an EDI-PI from DoD for persons who have yet to have this trait assigned by DoD.

8. The EDI-PI will not serve as the record locator service within the VA. The MVI will establish a unique index and will establish and maintain the record locators.

9. This policy will be effective October 1, 2010. All VA IT systems must be in compliance with this memorandum by October 1, 2012.

10. Feel free to contact me at (202) 461-6910 or have a member of your staff contact Amanda Graves Scott, Business Sponsor, Identify Access Management at (202) 461-7462.



Roger W. Baker