CAPABILITY STATEMENT



COMPANY OVERVIEW & CORE COMPETENCIES

ISI Professional Services (ISI) was founded in 1991 and is a Washington, D.C. based Service-Disabled Veteran-Owned Small Business (SDVOSB) offering full-service consulting and project management services for complex and mission-critical projects. We value teamwork, integrity, commitment, initiative, hardwork and a winner's mentality. Our core competencies include:

Program & Project Management

Construction Management

Real Estate Consulting

Logistics Support Services

Professional & Administrative Support Services

Strategic Facilities Planning

Relocation Management Services

Facility Support Management

WE DELIVER

For over 22 years, ISI's strategy has been to meet the needs of our clients and exceed their expectations by using our customer-focused and performance-based processes. ISI's value proposition is based on unwavering customer intimacy. We deliver:

Tailored, Turn-key Solutions

Customized Solutions Based on a Comprehensive Understanding of Unique Needs Continuous Customer Relationship Management & Discovery of Emerging Needs

Hyper Responsiveness

Immediate Progress as we"Hit the Ground Running"
Anticipatory Service Delivery due to our "Down in the Trenches" Solidarity

Project Continuity/Life-Cycle Management

Reduced Turnover

Enhanced Program Transition Time

OUR EXPERIENCE





PAST PERFORMANCE



Professional & Administrative Support

- Program & Project Managers
- Executive & Administrative Assistants
- Program Analysts & Specialists
- Budget Analysts
- Realty Specialists
- Facility Managers
- Mechanical Engineers
- Subject Matter Experts (SME)

Relocation & Furniture Management

- SOW Development
- Budget Development/Analysis
- Scheduling
- Move/Change Management Communication
- Technology Management
- Move Coordination
- Move Database & Management
- Physical Move Prep & RFP Development
- Post-move Command Center
- Project Close-out

Project / Space Management Support

- Space Planning
- Design Services
- Interior Design
- Technical Support (Cabling, Security)
- Furniture & Inventory Management

Project & Construction Management

Total Number of Projects: 107 Total Square Footage: 1,788,011

General Services Administration - NBC 1 & 2

- POR Development
- Project Scheduling
- SOW Development
- Construction Administration
- Occupancy Coordination
- Relocation Management
- Drawing Review
- Budget Development
- Cost Proposal Review
- Site Inspections
- Project Close-out

Real Estate Transaction Support (Leasing)
Total Number of Projects: 29 Projects
Total Square Footage: 1,250,000+ SQFT
Department of Veterans Affairs (VA) – NBC 1 & 2

- SOW & RFP Development
- Market Research & Analysis
- Financial Analysis & Price Negotiation
- Lease Administration / Expansion / Extension
- Tenant Representation
- Legal Consultation & Support



NAICS Codes

561210 - Facility Support Services

561110 - Office Administrative Services

541611 - Administrative & General Management Consulting

561499 - All Other Business Support Services

Contract Vehicles



Financial and Business Solutions
Professional Engineering Services
Comprehensive Furniture Management Services
Complete Facilities Maintenance & Management Services